



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, March 06, 2023 at 6:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Paul Fushille, Chair
Matthew Fougerat, Vice Chair
Olivia Barnard
Hope Boatright
Kristy Caldwell
Dustin Cloutier
Tara Satine
Joe Wright

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
DSRP Manager Emily Nelson
Aquatics & Athletics Manager Mack Rusick
Farmers Market Manager Charlie Reed
Community Events Coordinator Johnna Krantz
Deputy City Secretary Cathy Gieselman
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

MINUTES

- 1. Discuss and consider approval of the February 6, 2023, Parks & Recreation Commission regular meeting minutes.**

BUSINESS

- 2. Presentation and discussion on the Parks & Recreation Commission 2024 Budget.**
- 3. Discuss and consider approval of the installment of informational signage for the chimney swift tower at DSRP by Alexander Seshan for his Boy Scout Project.**

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

- 4. Parks & Community Services Report**
Andrew Binz, PCS Director
- 5. Aquatics & Athletics Report**
Mack Rusick, Aquatics & Athletics Manager
- 6. Community Events Report**
Johnna Krantz, Community Events Coordinator
- 7. Dripping Springs Ranch Park & Event Center Report**
Emily Nelson, DSRP Manager
- 8. Farmers Market Report**
Charlie Reed, Farmers Market Manager

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

- 9. Veterans Memorial Park Committee**
Commissioner Kristy Caldwell
- 10. Charro Ranch Park Committee**
Commissioners Paul Fushille and Matt Fougerat
- 11. Dripping Springs Ranch Park Committee**
Commissioner Hope Boatright
- 12. Founders Memorial Park Committee**
Commissioners Olivia Barnard and Joe Wright
- 13. Sports & Recreation Park Committee**
Commissioners Dustin Cloutier and Tara Satine
- 14. Rathgeber Natural Resources Park Committee**
Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

April 3, 2023, at 6:00 p.m.

May 1, 2023, at 6:00 p.m.

June 5, 2023, at 6:00 p.m.

City Council Meetings

March 7, 2023, at 6:00 p.m.

March 21, 2023, at 6:00 p.m.

April 4, 2023, at 6:00 p.m.

April 18, 2023, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **March 3, 2023, at 9:00 a.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, February 06, 2023, at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Fushille called the meeting to order at 6:01 p.m.

Commission Members present were:

Paul Fushille, Chair
 Matthew Fougerat, Vice Chair
 Olivia Barnard
 Hope Boatright
 Kristy Caldwell (arrived at 6:11 p.m.)
 Dustin Cloutier
 Tara Satine (arrived at 6:04 p.m.)
 Joe Wright

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Andy Binz
 City Treasurer Shawn Cox
 City Secretary Andrea Cunningham
 Deputy City Secretary Cathy Gieselman
 Planning Director Tory Carpenter
 Aquatics & Athletics Manager Mack Rusick
 Community Events Coordinator Johnna Krantz
 City Attorney Laura Mueller
 Council Member Sherrie Parks

PRESENTATION OF CITIZENS

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request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the January 12, 2023, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner Fougerat to approve the January 12, 2023, Parks & Recreation Commission regular meeting minutes. Commissioner Boatright seconded the motion which carried unanimously 6 to 0.

BUSINESS

- 2. Discuss and consider approval of the installment of informational signage for the chimney swift tower at DSRP by Alexander Seshan for his Boy Scout Project.**

Alexander Seshan presented signage recommendations and was available for questions.

A motion was made by Commissioner Barnard to recommend City Council approval of the installment of informational signage for the chimney swift tower at DSRP by Alexander Seshan for his Boy Scout Project pending grammar fix and adding changes to include the Park Logo and the Bird City Logo and going with Option A for sizing. Commissioner Satine seconded the motion which carried 7 to 0 to 1, with Commissioner Caldwell abstaining.

- 3. Update and discussion regarding the Dripping Springs Skatepark.**

Dennis Baldwin provided an update and was available for questions. Presentation is on file and available for review upon request. No action taken.

Via unanimous consent, the commission considered items 7 and 8 out of order.

- 8. Presentation and possible action regarding the Parks & Recreation Commission Fiscal Year 2024 budget recommendations.**

Shawn Cox presented the staff report which is on file. Staff recommends consideration of creating a PRC Budget Subcommittee of three or less members.

A motion was made by Commissioner Fushille to approve establishing a subcommittee to include Commissioners Barnard, Caldwell, and Fushille. Commissioner Fougerat seconded the motion which carried unanimously 8 to 0.

- 7. Discuss and consider recommendation regarding the selection of bidder and Budget Amendment in the amount of \$3,710.00 for the Park System Signage Phase I project.**

Andy Binz presented the staff report which is on file. Staff recommends approval of the bidder, Southwest Monument Sign and Budget Amendment.

A motion was made by Commissioner Barnard to recommend City Council approval of the selection of bidder, Southwest Monument Sign and Budget Amendment in the amount of \$3,710.00 for the Park System Signage Phase I project. Commissioner Boatright seconded the motion which carried unanimously 8 to 0.

Commission continued with agenda as posted.

4. Discuss and consider approval of the Gateway Village master parks and trails plan.

Applicant, Peter Verdicchio, SFC Planning, presented the item. Applicant representation, John Doucet, Matt Scrivner, and Rex Baker available for questions.

A motion was made by Commissioner Satine to recommend City Council approval of the Gateway Village master parks and trails plan. Commissioner Caldwell seconded the motion which carried unanimously 8 to 0.

5. Discuss and consider recommendation regarding an Adult Softball Field Use Agreement between the City of Dripping Springs and Logan Lilly and the Thursday Night Adult Softball League.

Mack Rusick provided staff report which is on file. Logan Lilly was available for questions.

A motion was made by Commissioner Boatright to recommend City Council approval of Adult Softball Field Use Agreement between the City of Dripping Springs and Logan Lilly and the Thursday Night Adult Softball League. Commissioner Cloutier seconded the motion which carried unanimously 8 to 0.

6. Discuss and consider recommendation regarding Proposed Amendments to the Parks & Community Services Ordinances.

Andy Binz presented the staff report which is on file. Staff recommends approval of the proposed amendments.

A motion was made by Commissioner Caldwell to recommend City Council approval of the Proposed Amendments to the Parks & Community Services Ordinances. Commissioner Satine seconded the motion which carried unanimously 8 to 0.

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

Reports are on file and available for review upon request.

9. Parks & Community Services Report

Andrew Binz, PCS Director

10. Aquatics & Athletics Report

Mack Rusick, Aquatics & Athletics Manager

11. **Community Events Report**
Johnna Krantz, Community Events Coordinator
12. **Dripping Springs Ranch Park & Event Center Report**
Emily Nelson, DSRP Manager
13. **Farmers Market Report**
Charlie Reed, Farmers Market Manager

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however, no action may be taken.

No Committee reports for this meeting.

14. **Veterans Memorial Park Committee**
Commissioner Kristy Caldwell
15. **Charro Ranch Park Committee**
Commissioners Paul Fushille and Matt Fougerat
16. **Dripping Springs Ranch Park Committee**
Commissioner Hope Boatright
17. **Founders Memorial Park Committee**
Commissioners Olivia Barnard and Joe Wright
18. **Sports & Recreation Park Committee**
Commissioners Dustin Cloutier and Tara Satine
19. **Rathgeber Natural Resources Park Committee**
Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

March 6, 2023, at 6:00 p.m.

April 3, 2023, at 6:00 p.m.
May 1, 2023, at 6:00 p.m.

City Council Meetings

February 7, 2023, at 6:00 p.m.
February 21, 2023, at 6:00 p.m.
March 7, 2023, at 6:00 p.m.
March 21, 2023, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Caldwell to adjourn the meeting. Commissioner Wright seconded the motion which carried unanimously 8 to 0.

This regular meeting adjourned at 8:08 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

Parks & Recreation Commission Meeting Date: March 6, 2023

Agenda Item Wording: Presentation and discussion on the Parks & Recreation Commission 2024 Budget.

Agenda Item Requestor: Andrew Binz

Summary/Background: The Parks and Community Services Director will be presenting a preview of the Parks & Community Services 2024 Budget including possible projects, park improvements, and staffing levels. Revenue projections and operating expenses will also be presented.

Staff Recommendations: No recommendation at this time.

Attachments:

Next Steps/Schedule: Staff will meet with the PRC Budget Sub-Committee to discuss any budget recommendations by the Parks & Recreation Commission.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
 Commission Meeting
 Date:** March 6, 2023

Agenda Item Wording: Discuss and consider for approval of the installment of informational signage for the chimney swift tower at DSRP by Alexander Seshan for his Boy Scout Project.

Agenda Item Requestor: Andrew Binz

Summary/Background: Alexander Seshan an Eagle Scout with Troop 280. He worked with Ms. Kelly Schmidt and Hays County Master Naturalist to build the chimney swift tower in DSRP. He is requesting to extending the project for a conservation award by adding an informational sign that would talk about the tower.

**Staff
 Recommendations:** Recommended approval of the installation of the informational sign at chimney swift tower at DSRP.

Attachments: Chaeturna Swifts Signage _ V1
 Chimney Swift Signage Material
 Donation Form – Alexander Seshan

Next Steps/Schedule: Coordinate with Alexander to install the sign.



Chimney Swifts

What is this structure & why is it here?

This is a Chimney Swift Tower. Chimney Swifts need deep shafts in which to nest, raise their young and sleep at night.

What are Chimney Swifts?

Chimney Swifts are small, black, fast, high-flying migratory birds that winter in South America and are in North America from March thru October. They feed exclusively on small flying insects.



Why should we care about Chimney Swifts?

- A nest of five noisy baby Chimney Swifts and their parents will eat as many as 12,000 insects (mosquitoes, gnats, flies, termites, etc.) every day.
- Chimney Swifts historically used large, hollow trees for nests and roosts. As the ancient forests were cut down, they learned to use chimneys and other structures instead.
- Chimney Swifts now rely almost entirely on man-made structures such as chimneys and towers like this one for nesting and roosting sites.
- Because they cannot perch like songbirds, Chimney Swifts must have deep shafts in which to cling vertically, raise their families and to roost at night.
- Chimney Swifts are protected by state wildlife codes and federal law under the Migratory Bird Treaty Act of 1916.
- Chimney Swifts are declining in numbers and we can make a difference in their fate.
- Like watching a beautiful sunset, the aesthetic value of observing Chimney Swifts' aerial acrobatics and interactions is a simple pleasure that nature has to offer.



**TRAVIS
AUDUBON**
Listen. Look. And Learn.

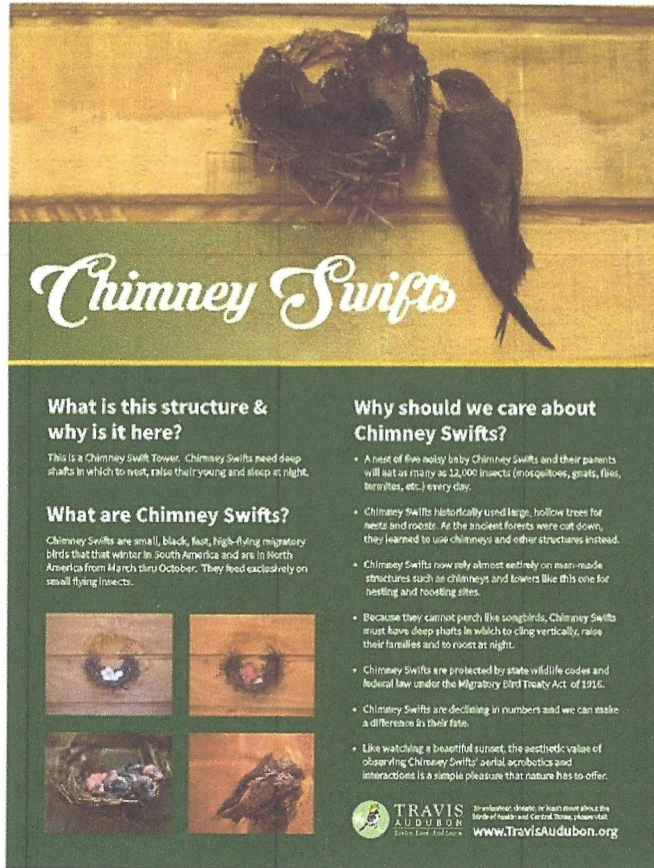
To volunteer, donate, or learn more about the birds of Austin and Central Texas, please visit

www.TravisAudubon.org

Heavy Duty Aluminum - single sided Qty 1

OPTION A

40" x 30" = \$203.00/ea.
Lamination = \$36.00/ea.



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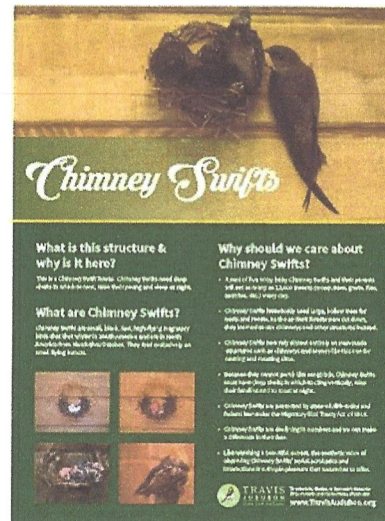
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TRAVIS AUDUBON
Endangered and Rare Species
www.TravisAudubon.org

OPTION B

24" x 18" = \$71.00/ea.
Lamination = \$9.00/ea.



Chimney Swifts

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TRAVIS AUDUBON
Endangered and Rare Species
www.TravisAudubon.org

Substrate:	HD Alum.
Size:	TBD
Sides: Single	X
Double	Single
Price per Sign:	\$ TBD
Lamination per Sign	Yes \$ TBD
Quantity:	1
Subtotal:	\$ TBD
Production Fee: Proof #1 & #2 included	\$45.00
Proof #:	1 \$0
Additional Proofs \$15/ea.	
Rush Fee:	No \$0
Scout Discount 15% OFF sign	- \$ TBD
Total:	\$ TBD Plus Tax

Special Instructions:

Approved:	
Date:	1-10-23
Representative:	Eileen B.

Help us, help you! Please proof read the entire proof carefully. It is your responsibility to check for any errors (spelling, design layout & colors). If there are any changes to the artwork, email your design representative. Once artwork is approved it will go to production.

Please be advised the attached artwork is property of Bill Bailey's Signs. It is provided for your information and review only. The distribution or utilization of this artwork is strictly prohibited without the written permission of Bill Bailey's Signs.

Company:	Contact:	Phone:
	Alexander Seshan	alexander.seshan@outlook.com



DRIPPING SPRINGS
Texas

DONATION FORM

Date Form Completed: January 22 2023

Name of Donor: Nat Sesha

Address of Donor: 324 Sand Hills, Austin 78737

Name of Donor's Representative (if different than Donor):

Phone Number of Donor: 512-217-2022 Email Address of Donor:
nat.seshan@outlook.com

Project for which Donation is made:

Is this a Donation of: Labor/In-Kind Services? Cash? Materials?
Other? Labor

State the estimated completion date of project: March 2023

Description of Donation: Sign Post with Wildlife Information Sign Near DSRP trail

Actual or Approximate Value of Donation (including cost of materials and time): \$500

Method value was determined (e.g., actual, retail/wholesale, appraisal, fair market value, other):

Estimate from sign vendor components at home depot.

Printed Name of Donor's Authorized Signee: Natarajan Seshan

Title of Authorized Signee: _____

Signature of Authorized Signee:

Date Signed: 1/22/23

City Use Only:

Donation Agreement Required: Yes No

City Administrator Approval: Yes No

Commission/Board Approval: Yes No

City Council Approval: Yes No

ACCEPTED ON BEHALF OF THE CITY: ___/___/___

by: _____

Item 3.

**REQUEST FOR QUALIFICATIONS
CITY OF DRIPPING SPRINGS, TEXAS
Request for Qualifications Number 2023-001**

PUBLIC NOTICE

Notice is hereby given that the City of Dripping Springs, Texas is soliciting **Statements of Qualifications for “RATHGEBER MASTER PLAN RFQ”**.

Sealed Statements of Qualifications must be submitted in one (1) original, five (5) copies, and one (1) electronic copy in PDF format on a flash drive or through e-mail and shall be delivered to:

City of Dripping Springs, Texas
Attn: Andrew Binz, Parks and Community Services Director
511 Mercer Street or P.O. Box 384
Dripping Springs, Texas 78620

Statements of Qualifications must be submitted by **4:00 p.m. on February 3, 2023**, at which time the statements will be publicly opened and read aloud. Statements received after the opening date and time will not be considered.

Written questions can be submitted up to 10 a.m. on January 20, 2023 and will be answered by January 27, 2023.

Optional Pre-Submittal Conference:

Date/Time: Wednesday, January 11, 2023
Time: 2:00 p.m.
Location: City of Dripping Springs City Hall
511 Mercer St.
Dripping Springs, TX 78620

If interested in attending the pre-submittal conference that will include a tour of the Rathgeber Property please email Andrew Binz by January 9, 2023 at abinz@cityofdrippingsprings.com.

If additional information is requested, please email questions to Andrew Binz, Parks and Community Services Director, at abinz@cityofdrippingsprings.com with “RATHGEBER MASTER PLAN RFQ” in the subject line. RFQs may be viewed online at the City’s website at www.cityofdrippingsprings.com.